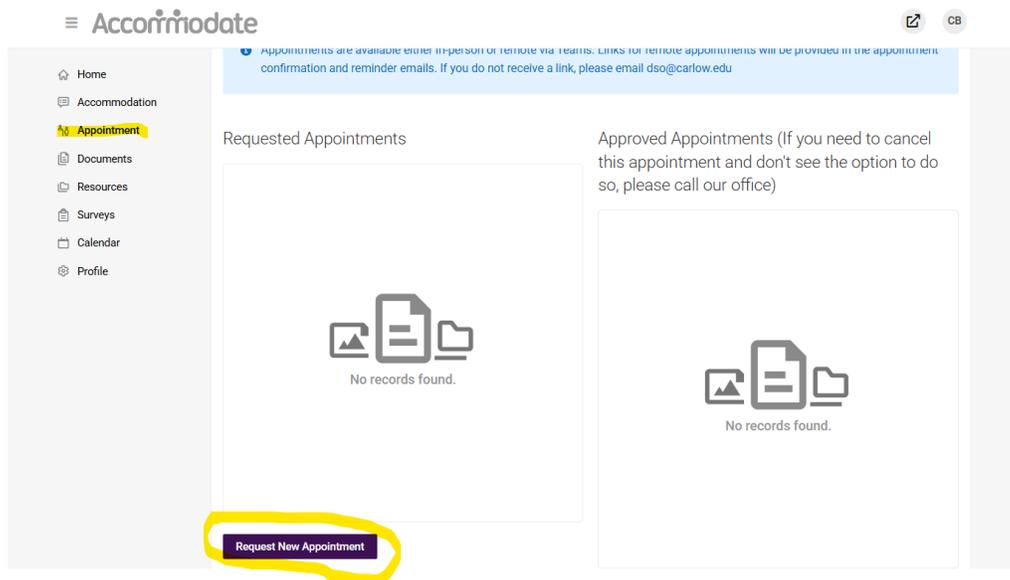


How to schedule an appointment in Accommodate:

- Log into the [Accommodate Portal](#) using your Carlow username and password.
- Select the “Appointments” tab on the menu on the left side of the screen.



- Select “Request new appointment”
 - o For **Type**, choose the proper appointment type
 - o For **Location**, choose “In-person” or “Remote”
 - o For Counselor, you may leave blank or choose the name of a specific person
 - o Ignore the rest of the fields
- Click “Check Availability” in purple at the bottom of the screen.
 - o This will load available times for appointments.

Advising Appointment

📘 Appointments are available either in-person or remote via Teams. Links for remote appointments will be provided in the appointment confirmation and reminder emails. If you do not receive a link, please email dso@carlow.edu

Type
Intake Appointment (First) (50 min) ✕ Choose...

Date Range
2025-12-19 📅 2026-01-18 📅

Time Range
09 ▾ 00 ▾ AM ▾ Clear
to
04 ▾ 30 ▾ PM ▾ Clear

Location
In Person--DSO University Commons ▾

Counselor(s)
 Carissa Monaco, DSO Director

Days of the Week
 Sun
 Mon

Check Availability Back To My Appointments

Monday, Dec 22, 2025

- Carissa Monaco, DSO Director 3:00 pm
In Person--DSO University Commons - Room 411-E - 50 mins
- Carissa Monaco, DSO Director 3:15 pm
In Person--DSO University Commons - Room 411-E - 50 mins
- Carissa Monaco, DSO Director 3:30 pm
In Person--DSO University Commons - Room 411-E - 50 mins

Tuesday, Dec 23, 2025

- Carissa Monaco, DSO Director 1:00 pm
In Person--DSO University Commons - Room 411-E - 50 mins
- Carissa Monaco, DSO Director 1:15 pm
In Person--DSO University Commons - Room 411-E - 50 mins
- Carissa Monaco, DSO Director 3:45 pm
In Person--DSO University Commons - Room 411-E - 50 mins
- Carissa Monaco, DSO Director 4:00 pm
In Person--DSO University Commons - Room 411-E - 50 mins

Tuesday, Jan 6, 2026

Accessibility Services Management System Privacy Policy | Terms of Use

- Review the availability options and click on the appointment you'd like to request.
- Review the appointment details and add information under "Additional Notes" to help DSO staff prepare for your appointment.
- Click "Submit Request"

Once your appointment request has been approved, you will receive a follow up email confirming the date and time and a link for virtual appointments.