Common Teacher Recommendation Form Grades 2-5

Name of Applicant: 

Applying for Grade: 

Beginning in the fall of: 

To the Teacher: 
Your thoughtful evaluation of this student will assist our Admission Committee and help provide information for the best placement for the applicant. The information you provide will be kept in strictest confidence and will not become part of the student’s permanent record, nor will it be shared, directly or indirectly, with the applicant’s parents. Please complete both sides of this form not earlier than December 1st. Thank you.

Teacher’s Name 

Signature

Title/Position 

Date

Name/Address of School 

School name 

street 

city 

state 

zip

Email Address 

Phone Number

How long has the applicant been enrolled at your school?

How long have you known the applicant?

Briefly describe the Math Curriculum and the text(s) you use in your class.

Briefly describe the Reading/Writing Curriculum and the text(s) you use in your class.

**Academic/Personal Characteristics** | **Exceeds Age Expectations** | **Age Appropriate** | **Still Developing** | **Comments**
--- | --- | --- | --- | ---
Self motivation, effort 
Study habits, organization 
Ability to work independently 
Ability to work in a group 
Attention, concentration, focus 
Respect for others 
Willingness to take risks, try new things 
Participation in class discussion 
Self-confidence 
Ability to exhibit self-control 
Ability to complete tasks 
Ability to seek help when needed 
Response to limits 
Ability to make transitions
<table>
<thead>
<tr>
<th>Cognitive Ability</th>
<th>Exceeds Age Expectations</th>
<th>Age Appropriate</th>
<th>Still Developing</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Reading - literal comprehension</td>
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<td>Reading - ability to make inferences</td>
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<td>Writing - mechanics</td>
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<td>Writing - organization</td>
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<td>Handwriting</td>
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<td>Creativity and imagination</td>
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<td>Fluency, clarity of expression</td>
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<tr>
<td>Math - computation</td>
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<td>Math - problem solving</td>
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<td>Math - number sense</td>
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<td>Intellectual curiosity</td>
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Please circle the words that describe this student:

- Well-liked
- Anxious
- Caring
- Aggressive
- Disobedient
- Easily discouraged
- Conscientious
- Motivated
- Honest
- Influential
- Irritable
- Manipulative
- Organized
- Confident
- Follower
- Shy
- Distractable
- Responsible
- Negative leader
- Self-disciplined
- Assertive
- Over-protected
- Articulate
- Distracting
- Self-centered
- Positive leader
- Perfectionist
- Other

Please comment on each of the following regarding this applicant:

Academic strengths and weaknesses (effort, curiosity, motivation, achievement, homework preparation):


Character (leadership, honesty, responsibility, concern for others, sense of humor):


Please add any comments you feel would help the committee gain a better understanding of this applicant:


How would you compare the academic achievement of this student to that of other students you have observed?

- Superior
- Good
- Average
- Below Average

How would you compare the personal qualities of this student to that of other students you have observed?

- Superior
- Good
- Average
- Below Average

Are the parents cooperative and involved in the School?

- Exceptionally cooperative
- Generally cooperative
- Rarely cooperative
- Rather disinterested

Would you be willing to discuss this applicant by telephone if we have further questions?

- YES
- NO

Is there information about this applicant that would be better communicated by telephone?

- YES
- NO

When complete, please forward the recommendation in a sealed envelope to the school(s) to which this student is applying. We would appreciate if you sign your name over the sealed flap of the envelope. Photocopies are acceptable for students applying to more than one school.