

Financial Aid Office

2022-23 Parent Special Conditions Form

If you have special circumstances that were not reflected on your dependent's FAFSA, you may use this form to notify the Financial Aid Office. We will review your situation on an individual basis and will determine if a professional judgement is warranted. Submission of this form does not guarantee additional financial aid. Note: If the student is an undergraduate and resident of Pennsylvania you should contact PHEAA at 1-800-692-7392 concerning PA State Grant. Special Conditions forms processed by the Financial Aid Office do not impact state grant eligibility.

Student's Name_	Student ID	

Section 1 – indicate the applicable reason for the request and see instructions

✓	Reason	Instructions
	Actual 2021 income less than 2020 income report on FAFSA	Complete section 4 and attach signed copy of 2021 tax return AND W2 form(s)
	Anticipated 2022 income less than 2020 income reported on FAFSA	Complete sections 2, 3, 4 and attach documentation from employer, copy of most recent pay stub, unemployment benefits statement if applicable, and any other pertinent documentation
	Loss of one-time income	Complete sections 3 & 4 and attach pertinent documentation
	Unusually high medical expenses	Complete sections 3 & 4 and attach documentation including signed copy of applicable tax return with all schedules
	Divorce/separation after 2022-23 FAFSA was filed	Complete sections 3 & 4 and attach divorce decree or documentation to verify separate addresses AND signed copy of 2020 tax return and W2 forms
	Death of parent after 2022-23 FAFSA was filed	Complete sections 3 & 4 and attach copy of death certificate, signed copy of 2020 tax return and W2 forms

Section 2 – Use this section to report parents' ANTICIPATED income for 2022 (January 1, 2022 – December 31, 2022). Provide a value for both parents when married. Do not leave any item blank. Enter 0 when applicable.

Anticipated 2022 Taxable Income for Parent(s)	
Parent 1 anticipated 2022 wages, salaries, tips	\$
Parent 2 anticipated 2022 wages, salaries, tips	\$
Severance pay	\$
Taxable portion of pensions, annuities, 401(k), 403(b), IRA distributions	\$
Taxable portions of interest and dividend income	\$
Business or farm Income	\$
Capital gains	\$
Income that will be received from rents after expenses paid for mortgage, interest, taxes and insurance	\$
Alimony that will be received	\$
Unemployment compensation	\$
Taxable portions of Social Security Benefits	\$
Other taxable income	\$
Anticipated 2022 Adjusted Gross Income	\$
Anticipated 2022 Untaxed Income for Parent(s)	
Payments to tax-deferred pension & savings plan including, but not limited to, amounts would will be reported on W2 forms in boxes 12a – 12d, codes D,E,F,G,H,S	\$
IRA deductions & payments to self-employed SEP, SIMPLE, Keogh and other qualified plans	\$
Child support that will be received	\$
Tax-exempt interest income	\$
Untaxed portions of IRA or pension distributions	\$
Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits)	\$
Veterans' non-education benefits	\$
Worker's compensation	\$
Other untaxed income	\$

Section 3 . In the space provided, please explain the details of your special conditions as indicated in Section 1. Please be as specific and thorough as possible. Attach pertinent documentation if				
necessary.				
Section 4 – Student and parent sign below to acknowle	dge that the anticipated income provided on			
this document it true and accurate to the best of your l	knowledge.			
Student's Signature	Date			
Parent's Signature	Date			

Mail or email Special Conditions form with all necessary documentation as indicated in Section 1 to: **Carlow University**

Financial Aid Office/Student HUB 3333 Fifth Avenue Pittsburgh, PA 15213

finaid@carlow.edu

Or, student may upload documents into their Self-Service record.