



**Joint Admission and Articulation Agreement between
Westmoreland County Community College
and
Carlow University**

**HEATH MANAGEMENT and HEATHCARE DATA ANALYTICS
JOINT ADMISSION AGREEMENT**

Purpose

The purpose of this agreement is to outline the process for a Joint Admission Agreement between Westmoreland County Community College (WCCC) and Carlow University (CU). This agreement pertains to students currently enrolled in Associate Degree Programs at WCCC, who are interested in the Health Management or Healthcare Data Analytics programs at CU. The Agreement is designed for students who choose to jointly enroll at CU, while completing an Associate Degree Program at WCCC.

WCCC and CU stipulate that upon admission to the Joint Admission Program, WCCC students may take courses that align and transfer to CU's designated degree completion programs. WCCC students are guaranteed admission and will seamlessly enter into said program at CU, provided they have successfully obtained an Associate Degree, having satisfied the required minimum cumulative grade point average, and successfully met individual program specific requirements as stated in this agreement.

Procedure

To be eligible for the Joint Admission Program, students must complete the intent to enroll form provided by WCCC.

The Joint Admission Program is open to:

1. Applicants to WCCC who are first-time, matriculated freshmen, or
2. Returning adult students to WCCC, or
3. Transfer students to WCCC
4. Any currently matriculated WCCC student who is interested in the Joint Admission Program prior to completion of the WCCC Associate Degree and holds a 2.0 minimum GPA.

Stipulations

WCCC and CU agree jointly to provide the following:

1. Each institution will designate a coordinator and an academic advisor for the Joint Admission Program.
2. WCCC and CU will develop cooperatively, publications pertaining to the Joint Admission Program.

CU agrees to provide the following to candidates at WCCC, who apply for the Health Management Degree Completion Program:

1. CU representatives will meet with WCCC students in the Joint Admission Program throughout the onboarding and enrollment process. The purpose of the meetings will be to provide academic guidance about CU's program curriculum, and general information about CU.
2. CU will outline for WCCC students, the potential for earning graduate level credits as part of an accelerated undergrad program. The number of credits will vary by program.
3. WCCC students will be permitted to enroll in one CU course (3 or 4 credits), before completing their Associate Degree. WCCC students will be charged the WCCC tuition rate for that academic year and can be eligible for financial aid through our consortium agreement with WCCC.
4. CU agrees to provide, as needed, informational sessions with designated faculty and staff at WCCC who will be involved in consulting and advising students enrolled in the Joint Admission Program.
5. The CU Transfer Guide for WCCC students will be periodically updated. The guide will outline course equivalencies for required and recommended courses.
6. Following completion of the WCCC Associate Degree, students must meet CU's admission requirements as stated in the CU catalog and must meet all other admission and eligibility requirements, prior to formally applying to one of the degree completion programs at Carlow. CU has sole discretion in admission decisions.

WCCC agrees to provide the following for Health Management and Healthcare Data Analytics Degree candidates at WCCC who plan to take advantage of the Joint Admission program:

1. WCCC will provide the necessary materials for students who are considering application for Joint Admission with CU.
2. WCCC will be responsible for vetting of candidates to the Joint Admission Program. Candidates will be evaluated according to the basic criteria in effect at WCCC and CU for the Joint Admission Program.
3. WCCC will provide CU, a list of all students participating in the Joint Admission Program. In addition, WCCC will provide a list of the Joint Admission students scheduled to graduate at the end of each semester who have indicated their intent to seamlessly enroll in CU the following semester. WCCC students who graduate are responsible for providing all copies of their final transcripts, demonstrating the conferred degree, to ensure that Carlow program specific admission standards have been met.
4. WCCC will assist in setting up advisement programs involving CU faculty and staff on an ongoing basis.

Articulation for Transfer Students Not Participating in Dual Enrollment:

Procedures outlined herein relate specifically to students who simultaneously apply to WCCC and CU. Students who do not apply to the Joint Admission Program, while active students at WCCC will have the opportunity to apply to CU, as a non-jointly admitted student. WCCC and CU agree to facilitate transfer to CU for WCCC graduates not covered by this agreement, making available to the student, the same academic advisement and consultation made available to Joint Admission students. Students not covered by the Joint Admission Program, must apply and meet the program requirements, as well as admission and University standards of CU.

Terms and Conditions

- A. **Term of the Agreement.** This agreement is intended to be in effect for five (5) years from the date of signature. It will be reviewed annually.
- B. **Termination of the Agreement.** WCCC or CU may terminate this agreement for any reason or without reason with ninety (90) days written notice from either party.
- C. **Nondiscrimination.** The parties agree to continue their respective policies of nondiscrimination based on sex, age, race, color, creed, national origin, disability and any other category protected by federal, state, and/or local law.
- D. **Relationship of Parties.** The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- E. **Modification of Agreement.** This agreement shall be modified only in writing, with the signed authorization WCCC and CU.
- F. **Promotion of Agreement.** Both parties have the right to use this agreement and the name of WCCC and CU in all promotional activities, including college catalogs and recruitment or advisement activities.
- G. **Liability.** Neither of the parties shall assume any liabilities of the other. As to liability to each other or death to persons or damages to property, the parties do not waive any defense as a result of entering into this agreement.
- H. **Entire Agreement.** This agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship. Any changes, corrections or additions to this agreement shall be in writing in the form of a supplemental agreement signed by all appropriate parties and setting forth therein the proposed change, correction or addition. This agreement between WCCC and CU does not affect any other agreements between WCCC and CU.

Program Specific Joint Admission Requirements

Health Management and Healthcare Data Analytics Programs

Those entering the Joint Admission Program who are enrolled in the Healthcare Management or related Associate Degree Program at WCCC and who are in good academic standing at WCCC can seamlessly enter the Health Management (HM) or Healthcare Data Analytics (HCDA) Degree Completion Programs at CU. They must have completed the Associate Degree with a minimum cumulative grade point average of a 2.0.

Joint Admission Requirements Continued

In addition, students must comply with the Joint Admission Program procedures mentioned in this agreement. The CU Joint Admission courses will be chosen based on the WCCC students completed transfer evaluation and will be approved by the Health Management (HM)/Healthcare Data Analytics (HCDA) Program Chair prior to enrollment.

HM students or those in related programs at WCCC will be permitted to enroll in one CU course, at the WCCC tuition rate, prior to completion of their Associate Degree. Courses will be suggested for Joint Admission students, and are based on how the WCCC curriculum lines up with the CU HM or HCDA Degree Completion Programs.

When a student matriculates from WCCC to CU for the HM Degree Completion Programs, they have the potential to earn MBA credits while in CU's undergraduate program. The student must meet the academic requirement of a 3.0 GPA after the first semester of study in order to move into this accelerated program format. This would pertain to any individual who would be interested in moving into the Health Management to MBA Program at CU.

HEALTH MANAGEMENT **ARTICULATION AGREEMENT**

WCCC and CU recognize the importance of facilitating the transfer of students from one institution to another. In an effort to insure that transfer students and indigenous students are treated on an equal basis, WCCC and CU enter into the following articulation agreement. This agreement has been developed according to the guidelines established by the State System of Higher Education in Pennsylvania.

Academic Policies

1. Have the program plan of study at WCCC reviewed and approved by the Provost.
2. Have all of the courses that are approved in the program plan of study, which carry a passing grade accepted by CU.
3. To enjoy the same rights and privileges and observe the same regulations in the major department as students indigenous to that department who are at the junior level when the transfer student enters CU.
4. To follow CU policy, which requires that the student repeat any major/support courses that carry a final grade of “C-“ or lower. The final grade for these courses must be a “C” or higher. Students will not earn additional credits for a repeated course.
5. To have all of the courses with a passing grade accepted by CU applied to the attainment of the Baccalaureate degree.

Academic Stipulations

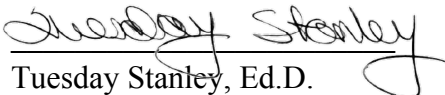
1. A student interested in articulating into CU must work through the appropriate Transfer Counselor at CU.
2. The student, the academic advisor, and the transfer counselor will develop a program plan of study following the guidelines provided by CU in accordance with the curriculum established by WCCC.
3. A student must maintain the required minimum GPA for said program, degree requirements will vary.
4. A maximum of up to 88 credits may be transferred into Carlow. Transfer credits will be subject to a course-by-course evaluation and must have a letter grade of a “C” or better.
5. Students must satisfy all other Carlow University admission requirements.

JOINT ADMISSION and ARTICULATION AGREEMENT
Between Westmoreland County Community College and Carlow University

Signature Page

For Westmoreland County Community College

For Carlow University


Tuesday Stanley, Ed.D.
President

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Suzanne K. Mellon, Ph.D.
President

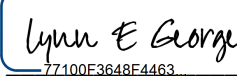
4/27/20

Date

11/30/2020

Date


Byron Kohut (Apr 13, 2020)
Byron Kohut, Ed. D.
Dean
School of Technology

DocuSigned by:

77100E3648F4463
Lynn E. George, Ph.D., RN, CNE
Dean
College of Health and Wellness

4/29/2020

Date

11/30/2020

Date