

# **Joint Admission Agreement between Westmoreland County Community College and Carlow University for Early Childhood Education**

## **Purpose**

The purpose of this agreement is to outline the process for a Joint Admission program between Westmoreland County Community College (WCCC) and Carlow University (CU). This agreement pertains to the joint admission of students into the Associate of Applied Science Degree in Early Childhood Education at WCCC and the Bachelor of Arts in Early Childhood Education program at CU.

WCCC and CU stipulate that upon admission to the Associate of Applied Science Degree in Early Childhood Education at WCCC, students are simultaneously admitted into the Bachelor of Arts in Early Childhood Education program at CU. These students are guaranteed admission and will seamlessly enter into the Early Childhood Education program at CU, provided they have completed their Associate of Applied Science Degree in Early Childhood Education with a minimum cumulative grade point average of 3.0 and have successfully passed the PAPA, CORE ETS reading, writing, and mathematics exams OR have the state required minimum scores on the SAT or ACT exam.

## **Procedure**

To be eligible for the Joint Admission Program, students must complete the joint admission application form provided by WCCC.

### **The Joint Admission Program is open to:**

1. Applicants to WCCC who are first-time, matriculated freshmen, or
2. Returning adult students to WCCC, or
3. Transfer students to WCCC
4. Any currently matriculated WCCC student who applies to the Joint Admissions Program prior to completion of the WCCC Early Childhood Education program
5. All students must meet CU's admission requirements and CU's Early Childhood Education admission requirements as stated in the CU catalog and must meet all other admission and eligibility requirements. CU has sole discretion in admissions decisions.

## **Stipulations**

**WCCC and CU agree jointly to provide the following:**

1. Each institution will designate a coordinator and an academic advisor for the Joint Admission Program.
2. WCCC and CU will develop cooperatively, publications pertaining to the joint admission program.

**CU agrees to provide the following for Associate of Applied Science in Early Childhood Education Degree candidates at WCCC who apply for Joint Admissions:**

1. CU agrees to waive the application fee for all students who apply for Joint Admission to CU pursuant to the provisions of this agreement.
2. CU representatives will meet at WCCC with students in the Joint Admission Program. The purpose of these meetings will be to provide academic advice about CU's curriculum and general information about CU.
3. CU will outline for WCCC students the potential for earning a Master of Education with Special Education Certification in an accelerated format with up to 9 graduate credits being earned while in Carlow's undergraduate Early Childhood Education program.
4. WCCC students will be permitted to enroll in one CU class before completing their AAS degree charged at the WCCC tuition rate.
5. CU agrees to provide, as needed, information sessions with faculty and staff of WCCC who will be involved in consulting and advising students enrolled in the Joint Admission Program.
6. The CU Transfer Guide for WCCC students will be periodically updated. The guide will outline course equivalencies for required and recommended courses.
7. The Transfer Guide will be made accessible to all students on the CU website.

**WCCC agrees to provide the following for Associate of Applied Science in Early Childhood Education Degree candidates at WCCC who apply for Joint Admission:**

1. WCCC will provide the necessary applications for students who want to apply for joint admission to WCCC and CU.
2. WCCC will be responsible for selection of candidates to the Joint Admissions Program. Applications; candidates will be evaluated according to the basic criteria in effect at WCCC and CU for the Joint Admissions Program.
3. By September 15<sup>th</sup> and February 15 of each year, WCCC will provide CU with a list of all students participating in the Joint Admissions Program. Also at this time, WCCC will provide a list of the Joint Admissions students scheduled to graduate at the end of each semester who have indicated their intent to attend CU the following semester along with copies of their transcripts to ensure that Carlow Early Childhood Education Program admission standards have been met.
4. By July 1 (for fall enrollees) and February 15 (for spring enrollees) WCCC will send CU official proof of receipt of the Associate's Degree for Joint Admission students and final transcripts.

5. WCCC will assist in setting up advisement programs involving CU faculty and staff.

#### **Articulation for Transfer Students Not Participating in Joint Admission:**

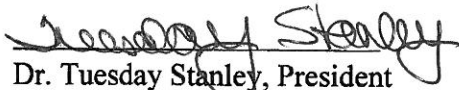
Procedures outlined herein relate specifically to students who simultaneously apply to WCCC and CU. Some students who apply to WCCC have not yet decided on their transfer destination, but during the course of study at WCCC may decide to transfer to CU.

WCCC and CU agree to facilitate transfer to CU of WCCC graduates not covered by this agreement by making available to them the same academic advisement and consultation made available to Joint Admission students. It is understood, however, that students not covered by the Joint Admission agreement must apply and meet the admission standards of CU.

#### **Terms and Conditions**

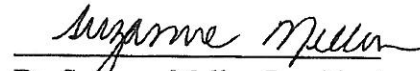
- A. **Term of the Agreement.** This agreement is intended to be in effect for five (5) years from the date of signature. It will be reviewed annually.
- B. **Termination of the Agreement.** Westmoreland County Community College or Carlow may terminate this agreement for any reason or without reason with ninety (90) days written notice from either party.
- C. **Nondiscrimination.** The parties agree to continue their respective policies of nondiscrimination based on sex, age, race, color, creed, national origin, disability and any other category protected by federal, state, and/or local law.
- D. **Relationship of Parties.** The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- E. **Modification of Agreement.** This agreement shall be modified only in writing, with the signed authorization of WCCC and Carlow University.
- F. **Promotion of Agreement.** Both parties have the right to use this agreement and the name of Westmoreland County Community College and Carlow University in all promotional activities, including college catalogs and recruitment or advisement activities.
- G. **Liability.** Neither of the parties shall assume any liabilities of the other. As to liability to each other or death to persons or damages to property, the parties do not waive any defense as a result of entering into this agreement.
- H. **Entire Agreement.** This agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship. Any changes, corrections or additions to this agreement shall be in writing in the form of a supplemental agreement signed by all appropriate parties and setting forth therein the proposed change, correction or addition. This agreement between WCCC and CU does not affect any other agreements between WCCC and CU.

**For Westmoreland County  
Community College**

  
Dr. Tuesday Stanley, President

6/14/16  
Date

**For Carlow University**

  
Dr. Suzanne Mellon, President

June 9, 2016  
Date