

Update December 1st, 2020		Compiled by the Office of Student Affairs		
Name of Department	Office Hours	Best Contact Options	Contact Information	Additional Information
Student Affairs	Remote; Monday-Friday: 8am-5pm	In Person Services by appointment only	studentaffairs@carlow.edu	
		Remote Contact: Email/Phone	412-578-6293	
Athletics	Mon-Fri: 8:30am-4:30pm	In Person Services by appointment only	gssliman@carlow.edu	
		Remote Contact: Email	klgraziani@carlow.edu	
Counseling	Remote; Mon-Fri: 9am-4:30pm	Remote Contact: Email/Phone	healthandcounselingservices@live.carlow.edu	
	Remote Appointments Only		412-578-6474	
Health Services	Mon-Fri: 9am-4:30pm	In Person Services by appointment only	healthandcounselingservices@live.carlow.edu	
		Remote Contact: Email	412-578-6474	
Center for Academic Achievement	Front Desk Questions Wed/Fri: 10am-2:00pm	Online synchronous and asynchronous appointments (writing only)	CAA@carlow.edu	
	Remote tutoring hours: 7 days a week.	Remote Contact: Email/Phone Messages	412-578-6146	
	Check online schedule for details		Carlow.mywconline.com	
Disability Services	Remote; Mon & Wed: 9am-5pm	In Person Services by appointment only	412-578-6050/412-578-6257	
		Remote Contact: Phone		
Career Development	Remote; Mon-Fri: 9am-4:30pm	In Person Services by appointment only	Handshake: https://carlow.joinhandshake.com	
		Remote Contact: Email/Phone	careercenter@carlow.edu	
Mercy Heritage	Remote; Monday-Friday: 9am-4pm	Remote Contact: Email	412-578-6067	
Mercy Service	Remote; Monday-Friday: 9am-4pm	Remote Contact: Email	sacarney@carlow.edu	
Campus Ministry	Remote; Monday-Friday: 9am-4pm	Remote Contact: Email	kaobrien@carlow.edu	
Office of Equity and Inclusion	Remote; Monday-Friday: 9am-4pm	Remote Contact: Email/Phone	skdewitt@carlow.edu	
			mdjohnson4833@carlow.edu	
Student Hub	Mon: 9 AM – 4 PM	Remote starting November 30th	Phone: 412-578-6389	
	Tues: 9AM-4 PM			
	Wed: 9 AM – 4 PM	Remote Contact: Email/Phone	Fax: 412-578-6689	
	Thurs: 9 AM – 4 PM			
	Fri: 9 AM – 4 PM			
Registrar's Office		Remote Contact: Email	registrar@carlow.edu	
Financial Aid			finaid@carlow.edu	
Student Accounts			studentaccounts@carlow.edu	
Admissions	Remote; Mon-Fri: 9am-5pm	In Person Services by appointment until December 14th	admissions@carlow.edu	
			Phone: 412-578-6059	
University Library	November 25-29: Closed	In Person Services	gracelibrary@carlow.edu	
	Nov. 30-Dec 11: 10 AM-7 PM			
	Availability from Dec 14-Jan 11	Remote Contact: Email/Phone	412-578-6142	
	Mon-Fri: 10am-4:30pm			
Mail Room	Window Hours: 9am-3PM	In Person Services	412-578-6127	
Campus Police	24/7 Dispatch Office Desk	In Person Services	412-578-6005 (General)	
		Remote Contact: Phone	412-578-6007 (Emergency)	
Bookstore	Mon: 9am-4pm	In Person Services	412-578-6164	
	Tue: 9am-4pm			
	Wed: 9am-4pm		sm8128@bncollege.com	
	Thu 9am-4pm			
	Friday: 9am-1pm			
	Sat & Sun: CLOSED			

To make an appointment, request accommodations, or schedule test taking access the following link	
DSOAccommodateStudents	
To access student accommodation letters, or schedule a test in the DSO access the following link	
DSOAccommodateFaculty	
Work Study: workstudy@carlow.edu	

We have a brand new “Chat with a Librarian” feature that can be accessed from the library’s homepage (https://www.carlow.edu/Grace_Library.aspx). It provides 24/7 access to a librarian, even outside of business hours (those hours will be staffed through POWER Library) https://carlow.libguides.com/c.php?g=1054704&p=7702143	
Closed Wednesday, November 25th-Friday, November 27th	
Closed December 23rd-Jan 4th EXCEPT December 24th & 30th from 8am-12pm	

To order textbooks, go onto the bookstore website: https://carlow.bncollege.com/shop/carlow/home	
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