EMPLOYER VERIFICATION FORM
PROOF OF EMPLOYMENT WITH CITY OF PITTSBURGH

1. Admitted graduate and adult undergraduate students who are an employee of the City of Pittsburgh or a spouse/partner of an employee of the City of Pittsburgh will receive a 20% tuition discount for the academic year. Respiratory Care degree completion, RN-BSN and any other students receiving a discounted tuition are not eligible for this discount.

2. This form must be submitted to Carlow University to verify eligibility no later than two weeks into the first semester attended and annually thereafter to continue receiving the discount.

STUDENT’S INFORMATION

NAME_________________________________________ID# OR SS#__________________________

WORK PHONE_______________________HOME PHONE__________________________

RELATIONSHIP TO EMPLOYEE____________________________________________________

VERIFICATION SECTION

EMPLOYEE NAME______________________________________________________________

POSITION AT CITY OF PITTSBURGH_______________________________________________

NAME OF AUTHORIZED CITY OF PITTSBURGH HUMAN RESOURCE REPRESENTATIVE

______________________________________________________________

TITLE OF REPRESENTATIVE_____________________________________________________

TELEPHONE NUMBER_________________________________________________________

EMAIL: ______________________________________________________________________

DATE_________________________________________________________

Signature of Authorized City of Pittsburgh Human Resource Representative

SUBMIT FORM TO:
BY MAIL Carlow University
FAX: (412)578-6321  SCAN: admissions@carlow.edu
Admissions Office
Carlow University
3333 Fifth Avenue
Pittsburgh, Pa., 15213