



EMPLOYER VERIFICATION FORM PROOF OF EMPLOYMENT WITH CITY OF PITTSBURGH

1. Admitted graduate and adult undergraduate students who are an employee of the City of Pittsburgh or a spouse/partner of an employee of the City of Pittsburgh will receive a 20% tuition discount for the academic year. Respiratory Care degree completion, RN-BSN and any other students receiving a discounted tuition are not eligible for this discount.
2. Admitted students who are dependents of a City of Pittsburgh employee and enrolled as a full-time traditional student may be eligible for an annual maximum grant of \$2,000, depending on the results of the Free Application for Federal Student Aid.
3. This form must be submitted to Carlow University to verify eligibility no later than two weeks into the first semester attended and annually thereafter to continue receiving the discount.

STUDENT'S INFORMATION

NAME _____ ID# OR SS# _____

WORK PHONE _____ HOME PHONE _____

RELATIONSHIP TO EMPLOYEE _____

VERIFICATION SECTION

EMPLOYEE NAME _____

POSITION AT CITY OF PITTSBURGH _____

NAME OF AUTHORIZED CITY OF PITTSBURGH HUMAN RESOURCE REPRESENTATIVE

TITLE OF REPRESENTATIVE _____

TELEPHONE NUMBER _____

EMAIL: _____

DATE _____

Signature of Authorized City of Pittsburgh Human Resource Representative

SUBMIT FORM TO: BY MAIL

Carlow University
Admissions Office
3333 Fifth Avenue
Pittsburgh, Pa., 15213

FAX: (412)578-6321

SCAN: admissions@carlow.edu